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THE REPUBLIC OF UGANDA

In any correspondence on
this subject please quote: No. BPD 140/172/01

16th November, 2020

All Local Government Accounting Officers

DISSEMINATION OF ENVIRONMENT AND SOCIAL, SAFETY AND HEALTH SAFEGUARD GUIDELINES AND SUPPORT VISITS TO LOCAL GOVERNMENTS

On **November 22nd – 6th December 2020**, this Ministry in collaboration with the Ministry of Gender, Labour and Social Development and the Ministry of Water and Environment will be disseminating the Environment and Social, Safety and Health Safeguard Guidelines to all Local Governments (LGs) in the Country

The main purpose of this activity is to create awareness on the safeguards and build the capacity of the LGs to implement the Guidelines during the execution of all Government Programmes/Projects.

A team of Officials from selected MDAs will be facilitators at the Dissemination meeting. The teams will spend one (1) day in each Local Government during which the Guidelines will be disseminated and a field visit to further guide on the use of screening and monitoring tools shall be conducted at the nearest UGIFT Project Site (i.e. at new or on-going sites).

The expected participants are **18** in number; i.e. District/Municipal/City – Chief Administrative Officer /Town Clerk, Chief Finance Officer, Natural Resources Officer, Environment Officer, Community Development Officer, Labour Officer, Planner, Engineer, Production Officer, Procurement Officer, Health Officer, Education Officer, Water Officer, Sec. Finance, Sec. Gender/Social Services, Sec. Environment, Inspector of Schools and Health Inspector.

Please note that, for LGs hosting Municipalities/Cities, a joint meeting of District, City and Municipal Staff will be held. In this case, **36** participants will be expected to attend.

The purpose of this letter therefore, is to request you to:

- (a) Notify you as above and request you to invite the above listed participants;
- (b) Facilitate a field visit of the 18 participants to the nearest UGIFT Project Site; and

Mission

"To formulate sound economic policies, maximize revenue mobilization, ensure efficient allocation and accountability for public resources so as to achieve the most rapid and sustainable economic growth and development"

- (c) Organise a post field meeting Chaired by the LCV Chairperson/Mayor with all participants in attendance and the Resident District Commissioner (RDC) to close the meeting.

Attached herewith is the Programme and Clusters with dates on which the teams are expected in your respective Local Governments. The Team Leaders will contact you for any further arrangements.



Patrick Ocailap

For: PERMANENT SECRETARY/SECRETARY TO THE TREASURY

Copy to: The Permanent Secretary, Ministry of Water and Environment
 The Permanent Secretary, Ministry of Gender and Social Development
 The Permanent Secretary, Ministry of Local Government
 The Permanent Secretary, Ministry of Agriculture, Animal Industry and
 Fisheries
 The Executive Director, NEMA
 The Executive Director, PPDA
 The Commission Secretary, Local Government Finance Commission

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PROPOSED PROGRAM FOR THE DISSEMINATION OF ESHS GUIDELINES & SUPPORT VISITS TO LOCAL GOVERNMENTS

Length of workshop: 1 Day
 Venue: Space at LG level
 Number of Participants: 18 participants, 8 facilitators

TIME	ACTIVITY	RESPONSIBILITY
8:00am - 8:15am	Arrival and Registration of participants	MoFPED
8:15am - 8:30am	Opening Remarks by CAO	LG
8:30am – 9:00am	Dissemination of the 2nd Joint - Monitoring Report; strengths, weaknesses and opportunities for improvement	MDAs
9:00am-10:00am	Presentation of Environmental Guidelines	MoWE
10:00am – 10:30am	<i>Tea Break</i>	<i>MoFPED</i>
10:30am – 11:30am	Presentation of Social, Health and safety Guidelines	MoGLSD
11:30am – 1:00pm	Discussion (Questions and Answers)	MoFPED
1:00pm – 2:00pm	<i>Lunch</i>	<i>MoFPED</i>
2:00pm – 2:30pm	Contract management and strengthening supervision and monitoring of Projects	MoFPED
2:30pm – 4:30pm	Site Visit to a nearby UgIFT facility – 1No New or 1No Ongoing using tools/ checklists	LG
4:30-5:00 pm	Closing Remarks by Resident District Commissioner	LG

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